

GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

F. No. 16-1/2020-GS

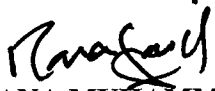
Islamabad the 29th July, 2020

TENDER NOTICE NO. 01/2020-21

**INVITATION TO BID FOR PURCHASE OF STATIONERY, PAPERS, ELECTRIC
& MISCELLANEOUS ITEMS AND TONERS FOR COMPUTER PRINTERS/
PHOTOCOPIER/ FAX MACHINE ETC. FOR STI DURING FINANCIAL
YEAR 2020-21**

Secretariat Training Institute (STI) intends to invite sealed bids for supply of Stationery, Papers, Electric & Miscellaneous items and Toners for Computer printers/ Fax Machines/Photocopier and Ribbon Cartridge of Data-card Printer SD160 during financial year 2020-21 **in pursuance of rule 36(a) of PPRA Rules 2004 i.e. single stage- one envelope procedure.**

2. Bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc., are available at the office of Deputy Director (G.S.), Secretariat Training Institute, Plot No.7, Sector H-9, Islamabad which may be obtained at a Price Rs.1000/- on any working day during office hours, as provided under Rule 23(5) of PPRA Rules, 2004.
3. The bids, duly accompanied with prescribed bid security and prepared in accordance with the instructions as per bidding documents, must reach at Secretariat Training Institute, Plot No7, Sector H-9, Islamabad on or before **18.08.2020 by 11.00 a.m.** where bids will be opened on **the same day at 11.30 a.m.** in the presence of bidders or their representatives, who choose to be present.
4. This advertisement is available on PPRA website at www.ppra.org.pk, www.establishment.gov.pk, www.sti.gov.pk.
5. STI reserves right to reject all bids or proposals at any time prior to acceptance as provided under Rule 33 of PPRA Rules, 2004.


(RANA MUHAMMAD JAVAID)
Deputy Director (G.S.)

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